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## GUIDELINES FOR APPLICANTS

This scholarship application is for **students who will be graduating, or have already graduated from North Schuylkill High School, Ashland, Pennsylvania.**

Applications may be obtained online at [www.sacfoundation.com](http://www.sacfoundation.com) after January 1, at the Guidance office of North Schuylkill High School or at Schuylkill Area Community Foundation's office(s).

**There is additional information required to complete your application packet. It is your responsibility to request these materials.**

**You must submit all of the additional materials along with the application in one envelope to:**

**Schuylkill Area Community Foundation  
216 South Centre Street  
Pottsville, PA 17901**

**Deadline for receipt of all applications and accompanying back up materials is no later than 12 Noon on March 1.  
Applications will not be accepted prior to January 1.**

### **Additional materials required in order to complete an application include:**

1. High school applicants must submit a copy of most recent transcript of grades (provided by the school).
2. Students currently enrolled in college must submit an official transcript of grades and cumulative GPA posted through the latest fall term.
3. You must submit a statement of your plans as they relate to your educational and career objectives and future goals. Statement must be typewritten, double-spaced and should not exceed two pages. Statement must include your name.
4. If you are currently enrolled in college and have not previously received the scholarship you are applying for you must include a copy of your high school diploma.

Remove the Guidelines for Applicants pages and the Scholarship Description page and keep for your records. All six (6) pages of the application must be returned (even if you are not applying for the scholarship listed on that page).

**NOTE: The above items must be submitted by mail, or hand delivered, in one envelope. If your counselor/registrar or teacher/professor chooses to seal your transcript you must include the sealed information in a large envelope along with the completed application and any other required materials.**

**Read the attached scholarship descriptions carefully. You must meet ALL of the criteria for each scholarship you are applying for.**

### **RECIPIENT SELECTIONS**

Schuylkill Area Community Foundation Scholarship Committee will review the applications. The Scholarship Committee may request a personal interview with an applicant. Schuylkill Area Community Foundation reserves the right to accept or reject any or all applications. Scholarships will be made without discrimination because of sex, race, color, age or national origin.

Applicants receiving a scholarship will be notified prior to July 15.

It is the policy of the Foundation to withhold the awards made to first year students until they have completed their first semester. Therefore, high school seniors receiving a scholarship will receive a Student Release Form to be completed and returned when the recipient has completed his/her first semester. When the form is returned a check will be made payable to the college and mailed to the address the student has provided.

Students currently attending college will receive a notification letter along with a check, payable directly to the college.

Unsuccessful candidates who have met all the criteria will also receive notification.

### **RENEWAL PROCESS**

These scholarships are for the year awarded only. Former recipients and unsuccessful candidates may reapply.

### **QUALIFYING INSTITUTIONS**

The recipient's school of choice must be exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

### **DEADLINE**

Deadline for receipt of all applications and accompanying back up materials is no later than 12 Noon on March 1. Applications will not be accepted prior to **January 1**.